

Exercise 3 – Perform a search in CINAHL, add citations to a folder, and Export citations to EndNote X4.



Export provides the benefit of using the search interface of the host database (for example EBSCOhost CINAHL, ERIC, PsycINFO) and the ease of transferring the citations directly into EndNote.

Process to Export CINAHL citations:

1. Perform literature search in CINAHL
2. Click the **Add to folder** link at the bottom of the citation to select references
3. Click the **Go to: Folder View** link in the **Folder has items** task pane (to the right) or select open **Folder** from the top blue bar
4. Check the **Select/deselect all** box to flag all citations; or select individual citations
5. Click **Export** icon



6. In the **Export Manager** - click the radio button for *Direct Export to EndNote ...* then click **Save** button



7. For **Internet Explorer**: From the **Choose Destination** dialog box select **EndNote** and click **OK**.
8. For **Firefox**: select **Open with > ResearchSoft Direct Export Helper**
9. If your EndNote Library is open, the citations populate that Library. If your Library is not open, EndNote will look for the Library. From the **Select a Reference Library** dialog box navigate to and highlight the Library where the citations should reside. Click **Open** button.
10. The selected citations have been Grouped in the EndNote Library in **Imported References** and are available for you to review, add notes, create a new Group or attach full text.
11. To view all reference select **All References** from the My Library pane.

Refer back to Exercise 1 to:

- a. Create a group
- b. Find Full Text

