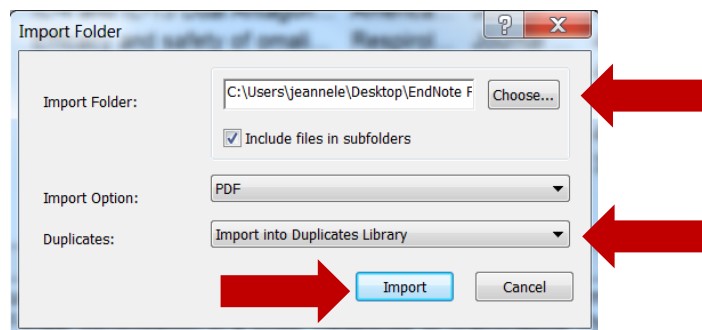


Exercise 8—Import PDF Folder with PDF files to Create EndNote Records

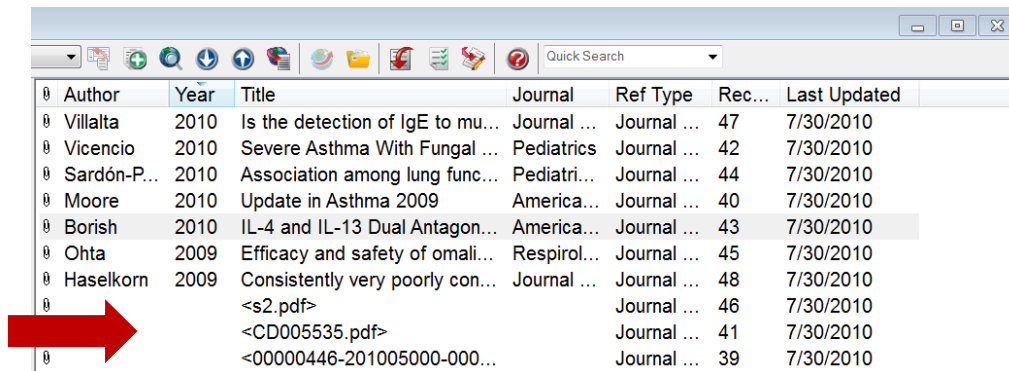
EndNote X4 allows you to take an existing collection of PDF files to create an EndNote record. If you have lots of full-text journal articles in PDF format, you can use those files to populate your EndNote Library with the record information. (Many of you have been waiting for this one!)

In EndNote go to

- **File > Import File > Folder**
- Navigate to the folder that contains the PDF files and select it
- If the selected folder has subfolders – check the *Include files in subfolders* option
- Select *Import into Duplicates Library* to have EndNote identify potential duplicate citations
 - A reference is considered a duplicate when Author, Year, Title and Reference Type match a reference already in the library
- Click **Import**



- The import process begins
 - EndNote looks for the DOI (digital object identifier) in the PDF
 - The system matches DOI information using the **DOI Resolver** tool in CrossRef (<http://www.CrossRef.org>)
 - Bibliographic data is transferred to the EndNote record
 - AND the PDF is attached to the EndNote record
 - The file is copied to the .DATA folder; the file name is kept
 - At this point you can review the record for accuracy and add keywords using the *Change Field* command
 - Not all items will be identified or include all information
- Add items to a new or existing group



Author	Year	Title	Journal	Ref Type	Rec...	Last Updated
Villalta	2010	Is the detection of IgE to mu...	Journal ...	Journal ...	47	7/30/2010
Vicencio	2010	Severe Asthma With Fungal ...	Pediatrics	Journal ...	42	7/30/2010
Sardón-P...	2010	Association among lung func...	Pediatric...	Journal ...	44	7/30/2010
Moore	2010	Update in Asthma 2009	America...	Journal ...	40	7/30/2010
Borish	2010	IL-4 and IL-13 Dual Antagon...	America...	Journal ...	43	7/30/2010
Ohta	2009	Efficacy and safety of omali...	Respirol...	Journal ...	45	7/30/2010
Haselkorn	2009	Consistently very poorly con...	Journal ...	Journal ...	48	7/30/2010
		<s2.pdf>		Journal ...	46	7/30/2010
		<CD005535.pdf>		Journal ...	41	7/30/2010
		<00000446-201005000-000...		Journal ...	39	7/30/2010

Note the incomplete record information added.

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